Newcastle West End Football Club
Training and Matchday Risk Assessment
Season 2026/27

Name and position of Risk Assessor: **Football Club Secretary / General Manager** **Ryan Abraham**	**Date of Assessment:** **2nd August 2026**	**Assessment Review** **Date: 1st August 2027**

Identify the Activity and Persons at Risk

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Describe the work activity:	Who might be harmed?	Frequency of activity:
Football Matchdays, Training and other events involving Newcastle West End Football Club. (Teams of all age groups)	**Club staff, officials, players and spectators. Potential for vulnerable groups such as children and people with disabilities to be affected, Visiting teams, club's official's players, spectators and all potential users of the site and facilities or participants of sessions and matches**	**Weekly from August to May – Saturday & Sunday mornings/ afternoons or midweek evenings (An additional RA is available for offsite Winter Training to be used alongside this Risk Assessment).**

Hazard Identification	**Risk Assessment**			**Identify Existing Controls**	**Action Plan**	
Hazard / Potentially Hazardous Situation	**Likelihood**	**Severity**	**Risk Rating**	**Existing Controls**	**Additional Control Measures**	**By Whom**
Slip, trip or fall in and around the site grounds.	Possible	Slight	Low	Ongoing maintenance of Ground and level ground surfaces. Pre-match inspections and actions taken to remove slip hazards (e.g. mud and ice) or protect spectators from hazards using cones or barriers. Periodic formal Ground inspections and resultant action planning. First Aid assistance available. Obvious trip hazards that cannot be easily removed should be highlighted.	As the site is still under Council control we must report to them. Ongoing work to make improvements to Playing Surfaces	Newcastle City Council Newcastle West End FC
Car park vehicle accident resulting in injury or damage to property or vehicle	Possible	Slight	Low	Emergency access route and reserved parking spaces marked by signs erected by designated spaces.	car park requires on-going maintenance to maintain surface.	Reported to Newcastle City Council

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				Low speeds of vehicles in car park.	Drive slow signage	Newcastle West End FC
Fire	Very Unlikely	Very Severe	Low	Fire risk assessment in place that covers the Clubhouse. Extinguishers and fire blankets sited as identified. No smoking allowed within club-house or on site. Storage controlled. Waste bins are positioned around ground and are emptied following each match.	Yearly H&S Risk Assessments Conducted by Newcastle City Council	Newcastle City Council
Exposure to electric shock	Very Unlikely	Very Severe	Low	All identified portable appliances PAT tested annually. Very limited potential exposure of spectators to any electrical points or equipment. 5 yearly fixed electrical installation testing.	Yearly H&S Risk Assessments Conducted	Newcastle City Council Newcastle West End FC
Extreme dangerous adverse weather conditions	Unlikely	Moderate	Low	Pre-match pitch inspections completed, by a deemed competent football club official. Club operate an adverse weather policy to be used.	Review and update adverse weather policy.	Newcastle West End FC

Conflict between spectators, players, match officials, club officials, stewards	Unlikely	Slight	Low	Club officials, match officials and team management to monitor the situation in their different capacities and intervene as necessary. Match officials escorted from pitch as regular procedure if required	Committee will invoke sanctions on responsible Club players, officials or supporters.	Newcastle West End FC
Hygiene and sanitation issues/failures	Unlikely	Moderate	Low	Clubhouse toilets and Showers available	Regular compliance checks and flushing carried out	Newcastle West End FC
Legionella connected with changing room showers	Very unlikely	Very severe	Low	Showers in constant use during season and regularly flushed through in close season. Shower heads cleaned regularly and replaced if necessary. Water storage checked annually to ensure clean and hygienic.	Regular compliance checks and flushing carried out	Newcastle City Council Newcastle

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						West End FC
Safe Guarding Children and Vulnerable Adults	Very unlikely	Very severe	Low	The club follows the FA safeguarding Policy at all times and has its own Safeguarding Policy in place also, available upon request	All Coaches, Managers and Adults who help during Training and matches have undergone the Appropriate Checks and training.	Newcastle West End FC Secretary and Welfare Officer
Unsuitable grass pitch conditions e.g. uneven ground, potholes, ice and extreme cold, pitch flooding etc, which could lead to a greater chance of injury	Unlikely	Slight	Low	Pre match pitch inspections will be completed prior to allowing matches to take place. If necessary, cancel or find alternate venue. If the 'grounds person' passes the pitch fit for play on the morning of the game, the final decision rests with the referee. Ensure the correct footwear is used for the conditions & the ground being played upon: e.g. pimples or moulded for hard ground.	n/a	Newcastle West End FC Groundsman, Officials, Coaches.

Unsuitable or damaged Artificial Grass Surfaces used at hired venues	Unlikely	Slight	Low	Reported to the hiring facilities management prior to training or matches. If necessary, cancel or find alternate venue. Ensure the correct footwear is used for the conditions & the ground being played upon: Coaches to check the state of training ground before commencement of training.	n/a	Newcastle West End FC Officials, Coaches.
Goalposts (both permanent and temporary): danger of goals collapsing or injuries from implements used to secure goals	Unlikely	Very Severe	Medium	Goalposts on pitch should be checked by referees before each match. All goalposts and other equipment used during Hire of venue for matches are to be maintained by the Hiring venue facilities management.	n/a	Hiring facilities Management Newcastle

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				All equipment to be hired shall be inspected prior to use by club coaches and damaged equipment to be reported to hiring organisation		West End FC Officials, Coaches.
Inappropriate kit, especially footwear, which can lead to injuries to lower limbs.	Unlikely	Slight	Medium	Only appropriate football kit or training wear to be used during matches and training sessions. Only recognised Football Boots to be worn during matches. Only trainers or AstroTurf shoes or moulded studs should be worn on AstroTurf (no barefoot, Metal studs, blades).	Shin pads must be worn at all practices and matches.	Newcastle West End FC Officials, Coaches.

Jewellery – causing injury to others or the wearer.	Very Unlikely	Slight	Low	Insist all jewellery is taped over or removed. Referees should check this before each game. Managers/coaches to check this prior to training sessions	Players responsible for removing sharp jewellery.	Newcastle West End FC Officials, Coaches.
Conduct of players e.g. dangerous tackling leading to injuries	Possible	Moderate	Medium	Players should follow the rules of the game and play ‘in the spirit of the game’. Captains should be responsible for the actions of the players. Abide by the referee’s decisions. Captains to communicate with players who appear to be behaving in a manner that puts others at risk.	Coaches should ensure the rules of the game are adhered to and to play ‘in the spirit of the game.	Newcastle West End FC Officials, Coaches.
Specific to matches dangerous play	Possible	Moderate	Medium	Referee must be qualified & act under F.A. Guidelines. Players should follow the rules of the game and	Coaches should ensure the rules of the game and play ‘in the spirit of the game’ Officials/Coaches and Players	Newcastle West End FC Officials, Coaches.

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				play ‘in the spirit of the game’. Captains should be responsible for the actions of the players. Abide by the referee’s decisions. Captains to communicate with any player who appear to be behaving in a manner that puts others at risk.	always follow the FA respect Guidelines	
Spectators encroaching onto the field of play collision with officials / players.	Possible	Slight	Low	Referee to keep spectators outside touchlines Respect lines are to be used in Youth Football matches	n/a	Newcastle West End FC Officials, Coaches.

Anti-Social Behaviour	Unlikely	Slight	Low	All Club Officials and players have agreed to the club and FA code of conduct at membership signing on.	Club committee will impose disciplinary sanctions where required.	Newcastle West End FC Officials, Coaches.
Injury associated with normal play / training	Possible	Moderate	Medium	Players should warm up and cool down properly before and after matches and training. A first aid kit is to be taken to each match and training session (and restocked regularly). A first aider must be present at each match. Players must wear shin pads and appropriate footwear Appropriate insurance cover in place, to cover personal injury, via the FA affiliation process	Location of Defibrillator must be known and communicated to opposition teams and coaches also.	Newcastle West End FC Officials, Coaches.
Assault / medical emergency	Unlikely	severe	Medium	All players have been asked to declare medical conditions when joining club. Club Officials are provided with Incident report forms and have been instructed on what to do with these forms. Newcastle West End FC have a Defibrillator inside the clubhouse on the wall for use in case	Coaches to regularly ask parents for any changes of circumstances and inform club	Newcastle West End FC Officials, Coaches.

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				of emergency. CODE FOR ACCESS C159X		

For the purpose of this risk assessment, the following definitions shall be used:
Hazard – The potential for harm or injury arising from an activity including the use of tools or methods needed for the activity
Risk – The likelihood of harm or injury occurring due to that hazard

***RISK LEVEL**
Low: Can be performed without risk
Medium: Can be performed with moderate risk and Qualified Referees, Coaches or First Aiders in attendance
High: Should not be performed until risk level has been reduced.
Very High: Requires specialist expertise, do not proceed with activity

Newcastle West End Football Club Risk Analysis Matrix
Use the risk matrix to classify the perceived risk levels and prioritise the action plan

Injury Potential Severity	**Very Unlikely** (freak event)	**Unlikely** (unlikely sequence of events)	**Possible** (foreseeable under unusual circumstances)	**Likely** (easily foreseeable)	**Very Likely** (common occurrence)
Negligible (no injury/no disturbance)	**Low**	**Low**	**Low**	**Low**	**Low**
Slight (first aid injury, or minor disturbance)	**Low**	**Low**	**Low**	**Medium**	**Medium**
Moderate (medical treatment injury, or significant disturbance)	**Low**	**Low**	**Medium**	**High**	**High**

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Severe (injury resulting in lost time, or large disturbance)	**Low**	**Medium**	**High**	**High**	**Very High**
Very Severe (long term disability or fatality, or major disturbance)	**Low**	**Medium**	**High**	**Very High**	**Very High**

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